

Enersul

Temporary Full-Time Administrative Assistant for the Fox Creek Area Plant

We Offer:

- Competitive Wages
- Wages Starting @ \$16.00/hour + Travel

Provide own transportation

Prerequisite Experience:

- Must be proficient in MS Excel & Word
- Previous office work experience a definite asset
- Must be able to work efficiently unsupervised
 - Good organizational skills a must

To become part of our team, please forward your resume to:

**Enersul Operations, Box 7477
Edson, AB T7E 1V6
Fax: 780-622-3644
email: thalldorsson@enersul.com**
