



**Town of Fox Creek
Community Resource Centre**

P.O. Box 610 304A – 4 Avenue Fox Creek, Alberta T0H 1P0

Phone (780) 622-3758

Fax (780) 622-3738

Registration Form

Name: _____

Mailing Address: _____

Phone Number: _____ home _____ work

Name Of Course: _____

Date Of Course: _____

Course Fee: _____
Deposit: _____
Balance Owing: _____
Paid In Full: _____

Payment: _____
_____ cheque
_____ money order
_____ cash
_____ visa or interact
(available at Town Admin. Office)

Do you have any barriers or concerns that you feel the instructor should know before registering for this course?

Registration Guidelines:

1. Registration is not complete unless fees are paid. Classes are filled in the order that registration fees are received.
2. Classes with insufficient registration may be cancelled on or before the registration deadline.
3. If a program is cancelled by the Community Resource Centre, registrants will receive a full refund.
4. A full refund will be issued if a participant withdraws before the registration deadline.
5. If there are special circumstances that force someone to withdraw after the registration deadline, a refund less a 15% administration fee will be processed. This will be at the discretion of the organizing coordinator.
6. Post dated cheques will be accepted and dated up to and including the first date of the course. Any one wishing to post date a cheque for later than the registration deadline, or who is having difficulty paying the course fees, must speak to the organizing coordinator to set up a payment plan.
7. Should any registrant display inappropriate behavior during a course, they will be removed from the course without a refund.
8. The Community Resource Centre sometimes uses photographs, taken in program for marketing purposes. If you do not wish to have a photograph of yourself or another family member used, please inform your instructor at the beginning of the class.
9. The personal information that is being collected is obtained under the authority of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact Kim Palmer, FOIP Officer, 780-622-3758.

Signature of Registrant

Signature of Parent or Guardian
(if registrant is under the age of 16)



**Community Adult
Learning Councils**
Lifelong learning...it's our business

Adult Education - Culture - Literacy



**Family and Community Support Services – Early Intervention Program
Community Access Point**